

TOWN OF WOLCOTT SPECIAL SESSION

The Council of the Town of Wolcott met Wednesday, February 15, 2012 at 6:00 pm in the Community Room of the Wolcott Town Hall for a Special Session to discuss the INDOT Transportation Enhancement Project. Present were President Marsha L. Mackey, Vice President Jon H. Evans, Council members Richard A. Lynn, Fred A. Young and Michael A. Yelton, Clerk-Treasurer Linda S. Bajzatt, Butler Fairman & Seufert Engineers Inc – Jason Griffin, Ryan Smith and Alan Hamersley, and Wolcott Main Street Committee – James Pinkerton-President, Patricia Thomas, Debra Holder, John Davidson.

Council President Marsha Mackey introduced the personnel from Butler Fairman & Seufert Engineers Inc. Jason Griffin explained that this meeting was a review of the Indiana Department of Transportation TE project which will be funded beginning INDOT's fiscal year of June 2013, but is considered a 2014 project. Alan Hamersley stated that a contract agreement with INDOT needs to be approved and executed by the town and INDOT. Mr. Hamersley stated that the town would need to request approval from INDOT to start engineering services; these services would be paid from the town's local share.

Jason Griffin reviewed the timeline of the entire project, and stated that it will take two years to get through the schedule.

Council discussed the design plan and sections covered by the OCRA grant and the INDOT TE grant. The OCRA grant, which is referred to as phase 1, will include sections 1, 2, and 3; phase 2 of the TE grant will include sections 5, 6, 7 and 11; and phase 3, which should be funded in 2015, include sections 10, 12 and 13. Discussion ensued about materials used for crosswalks on US24 and the side streets. Council President Marsha Mackey stated that Marcia Blansett, INDOT Representative, had stated that INDOT will not be responsible for maintenance of other materials than concrete and asphalt. Jason Griffin stated that he would investigate this issue, and if the Town cannot use something different on US24, than we can look into stamped concrete or colored concrete.

Council Vice President Jon Evans asked if the engineering fee and/or the project fee would be less due to INDOT's repaving of US24, installation of new curbs and sidewalks; Mr. Griffin stated that once he ascertains what the real scope of phase 2 is, he will be able to notify the Council of a new projected cost.

Alan Hamersley stated that once the engineering firm and the Council meets with INDOT to discuss the scope of phase 2 and all agree on the project scope, then the contract agreement between the Town and Butler Fairman and Seufert will be executed. After INDOT's acceptance of the contract, which should be around June 2012, the engineers should begin the field check stage. At this point, the Council need to appoint someone to be the "day-to-day" contact; Marsha Mackey and Jon Evans both stated that they would be available.

Mr. Griffin and Mr. Hamersley stated that since INDOT has done the preliminary work for the US24 repaving job, and since some of the preliminary work for the OCRA and TE projects will overlap, the proposed project costs may lessen.

Discussion ensued regarding timeline and environmental studies.

Council President Marsha Mackey asked if there were any more questions; none were asked.

Council Vice President Jon Evans moved to adjourn the meeting; Council member Fred Young seconded the motion; and the motion passed 4-0.

Marsha L. Mackey, Council President

/s/ Jon H. Evans
Jon H. Evans, Vice President

/s/ Richard A. Lynn
Richard A. Lynn, Council Member

/s/ Fred A. Young
Fred A. Young, Council Member

Attest:

/s/ Michael A. Yelton
Michael A. Yelton, Council Member

/s/ Linda S. Bajzatt
Linda S. Bajzatt, Clerk-Treasurer