TOWN OF WOLCOTT COUNCIL MEETING

The Council of the Town of Wolcott met Tuesday, February 16, 2016 at 6:00 pm in the Community Room of the Wolcott Town Hall for its regular stated meeting. Present were Council President Marsha L. Mackey, Council members Richard A. Lynn, Fred A. Young and Steven B. Gordon, Clerk-Treasurer Tammy L. Seward, Wastewater Superintendent Chad Reynolds and Wolcott Volunteer Fire Dept. Chief Kenneth Burns (entered later). Also present were Barbara Lawson of The New Wolcott Enterprise, and Tri-County Jr. /Sr. High School Seniors, Trenton Kyburz and Tanner Bickett.

Council President Marsha Mackey opened the meeting by asking all present to join in saying the Pledge of Allegiance.

Council President Marsha Mackey asked if there were any questions or comments from the audience. None were forthcoming.

Council member, Fred Young moved to approve the minutes and/or memoranda for the following meetings:
- Tuesday, February 2, 2016 – Special Session
- Tuesday, February 2, 2016 – Council Meeting

Council member, Steve Gordon seconded the motion; and the motion passed 3-0.

Departmental reports were then given:

Wastewater Supt. Chad Reynolds stated that he and Water/Streets Supt. Robert Thomas performed a dye test at the ditch and poured packets of grease dissolver in the water at the main lift station. Mr. Reynolds stated that with no rainfall or melting snow, within the 3-hour test period the alarm at the main lift station contacted him. Mr. Reynolds stated that they may have to camera the line to see if there is a field tile tapped into the line. Mr. Reynolds will acquire quotes to camera the line.

Mr. Reynolds presented a ServLine Residential Service Line and Leak Adjustment Program brochure from Alliance of Indiana Rural Water and National Rural Water Association to Council and the Clerk-Treasurer. Mr. Reynolds stated that it will be Council’s decision to opt in. If Council chooses to opt in, the insurance will be offered to residents. The insurance enhances current leak adjustment policies and offers water and sewer line protection.

Mr. Reynolds requested approval for Peerless Midwest, Inc. to perform a Geology Assessment to locate a well that will support the Mid-America Commerce Park. Council member Richard Lynn moved to contract Peerless Midwest, Inc. to perform the Geology Assessment. Council Member Steve Gordon seconded the motion; and the motion passed 3-0.

Council President, Marsha Mackey questioned whether or not the Ambulance department had received the 3rd proposal for a new ambulance. Wolcott Volunteer Fire Dept. Chief Kenneth Burns stated that he was fairly certain they had.

Clerk-Treasurer, Tammy L. Seward requested approval to transfer $15,000 from CEDIT Other Capital Outlays, Acct. No. 444001490.000 to CEDIT Capital Improvement Projects, Acct No. 444001441.000 to cover the Medical Building Project contribution and the RWCD Memorandum of Agreement payment of $5000, to be paid in two installments at $2500/installment in February and June. Council Member, Fred Young moved to approve the transfer of $15,000 from CEDIT Other Capital Outlays, Acct. No. 444001490.000 to CEDIT Capital Improvement Projects, Acct No. 444001441.000 to cover the Medical Building Project contribution and the RWCD Memorandum of Agreement payment of $5000, to be paid in two installments at $2500/installment in February and June. Council member, Steve Gordon seconded the motion; and the motion passed 3-0.

Clerk-Treasurer, Tammy L. Seward requested approval to write-off utility account #341701.00 in the amount of $65.42 as uncollectable. Council member, Richard Lynn moved to approve writing off utility account #341701.00 in the amount of $65.42 as uncollectable. Council member, Fred Young seconded the motion; and the motion passed 3-0.

Clerk-Treasurer, Tammy L. Seward requested approval to construct a curtained storage area in the Southeast corner of the Community Room of the Wolcott Town Hall, with an estimated cost of $200. Council member, Fred Young moved to approve a curtained storage area be
constructed in the Southeast corner of the Community Room of the Wolcott Town Hall. Council member Steve Gordon seconded the motion; and the motion passed 3-0.

Clerk-Treasurer, Tammy L. Seward presented the following correspondence:

- RWCDC’s Financial Report acknowledged receipt of the Town of Wolcott’s Medical Building Project contribution of $30,000
- RWCDC’s Board members were presented with the name of a candidate for the Executive Director position at the February 15, 2016 Board Meeting.
- RWCDC passed and signed the formal resolution to purchase Dr. Shield’s building at the February 15, 2016 Board Meeting
- RWCDC’s Board members signed the Memorandum of Agreement for Assistance in Planning & Implementing Economic Development Programs at the February 15, 2016 Board Meeting. The Town of Wolcott will now remit the 1st installment of $2500 per the signed agreement.
- Submitted request to The New Wolcott Enterprise to publish a corrected Legal Notice for Ordinance No. 2015-06 An Ordinance Amending Rates and Charges for the Use of the Water System for Temporary and/or Sporadic Usage and Related Services of the Town of Wolcott due to an incorrect Ordinance No.. The Legal Notice published in the January 7, 2016 newspaper stated Ordinance No. 2016-01 and it should have been Ordinance No. 2015-06.
- Received the contract between the Town of Wolcott and Star Development for the Owner Occupied Rehabilitation Grant.
- The Downtown Enhancement Grant application and FAQ sheet was sent to Council Vice President, Michael Yelton via e-mail.
- OCRA’S Regional Conference Schedules
- Alliance of Indiana Rural Water’s Board Training for Small Utilities registration form
- Carroll White REMC District #6 Nomination Meeting notification
- OCRA and IOTD’s Place Based Investment Funds Grant - opportunity to support community and economic development projects that focus on furthering quality of place initiative.

Council President, Marsha Mackey, read a letter from White County Economic Development’s President, Randy Mitchell thanking the Town of Wolcott for their contribution of $3200 and their continuing investment in the organization.

Clerk-Treasurer, Tammy L. Seward stated that the Town of Wolcott has not received the Quit Claim Deed on the 205 E. North Street property from Town Attorney, Mark Callaway. Council President, Marsha Mackey will contact Mr. Callaway regarding this matter.

Clerk-Treasurer, Tammy L. Seward stated that a Legal Notice ad was submitted to the New Wolcott Enterprise as “No Minimum Bid – Best Offer”, and undisclosed bids will be accepted until the first Council meeting on March 1, 2016 at 5:30 p.m. for the 207 N. Burke Street property. The ad will be published in the February 11th, February 18th, and February 25th publications.

Clerk-Treasurer, Tammy L. Seward stated that she contacted Edwin Buswell, from Kankakee-Iroquois Regional Planning Commission regarding a Clearance Project Grant for the Furman Powell Building located at 129 West Market Street. Mrs. Seward stated that to begin the process, a Letter of Interest, which is due in April, must be submitted. Council President, Marsha Mackey requested Clerk-Treasurer, Tammy L. Seward complete and submit the Letter of Interest.

Council President, Marsha Mackey stated that the Employee Handbook needs to be amended to reflect the increase of the employee’s portion of dependent coverage to 33%. Council member, Richard Young moved to amend the Employee Handbook to reflect the increase of the employee’s portion of dependent coverage to 33%. Council Member, Fred Young seconded the motion; and the motion passed 3-0.

Clerk-Treasurer, Tammy L. Seward requested clarification of Ordinance No. 2014-02, An Amendment to Ordinance No. 2014-01 To Incur Debt for Park Board Fund; section 2) which states that Princeton Township shall pay $3,000 annually to the Town of Wolcott Park Board for five (5) years, beginning February 1, 2015 or until loan is paid in full. Upon clarification, Clerk-
Treasurer, Tammy L. Seward stated that she will invoice Thomas J. Bajzatt, Princeton Township Trustee, for the February 1, 2015 and February 1, 2016 installments.

Clerk-Treasurer, Tammy L. Seward stated that there is a broken arm on the lamppost in front of Timeless Treasures. Council requested Mrs. Seward contact insurance and order a new arm. Upon receiving the new arm, Water/Street Supt. Robert Thomas or Wastewater Supt. Chad Reynolds will install the new arm.

Clerk-Treasurer, Tammy L. Seward also inquired about having the hanging flower baskets for the lampposts potted by Bennett’s or Norway Gardens. Discussion ensued. It was decided to forego the hanging baskets this year.

Council member, Richard Lynn moved to have Council President Marsha Mackey sign the contract between the Town of Wolcott and Star Development for the Owner Occupied Rehabilitation Grant. Council member, Fred Young seconded the motion; and the motion passed 3-0.

There being no other business, the accounts payable register was approved and signed for the following amounts:

<table>
<thead>
<tr>
<th>Accounts Payable</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>General Fund</td>
<td>$ 9,886.32</td>
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<tr>
<td>Motor Vehicle Highway Fund (MVH)</td>
<td>1,307.84</td>
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<tr>
<td>Park &amp; Recreation</td>
<td>3,664.80</td>
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<tr>
<td>CCI FUND</td>
<td>138.25</td>
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<tr>
<td>Water Operating Fund</td>
<td>3,997.29</td>
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<tr>
<td>Wastewater Operating Fund</td>
<td>7,996.17</td>
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<tr>
<td>Stormwater Fund</td>
<td>640.00</td>
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<tr>
<td>Ambulance Fund</td>
<td>1,297.87</td>
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<tr>
<td>Payroll</td>
<td>6,654.46</td>
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<tr>
<td>Payroll Federal W/H</td>
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<tr>
<td>Payroll FICA/Medicare W/H</td>
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<tr>
<td>Payroll PERF W/H</td>
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<tr>
<td>Payroll PERF Corp Share</td>
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<tr>
<td>Payroll Health Savings Account</td>
<td>160.00</td>
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<tr>
<td>GRAND TOTAL</td>
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Payroll Docket $10,003.19
Payroll Ending 02/08/2016

Utility Adjustments

Council member Fred Young moved to adjourn the meeting; the motion was seconded by Council member Steve Gordon; and the motion passed 3-0.